



F.No.11(2)/2016/Admn/

Dated 5th February 2018

Office Order

The following duties and responsibilities are re-allocated to the staff mentioned below with immediate effect and until further orders:-

Sr.No.	Name	Duties
1.	Shri Pradeep G. Angne, UDC	Work related to Pay Bills of Scientific and Administrative Staff
2.	Mrs. C. C. Raut, UDC	Assigned the duty of Cashier along with the work related to Pay Bills of Technical and Skilled Support Staff

This issues with the approval of the Director.


(Mahesh B. Khubdikar)
Sr. Administrative Officer

Distribution:

1. All the above concerned.
2. Director Cell.
3. All Heads of Divisions and Incharge of Sections/Cells/Units.
4. Officer Incharge, ICAR-CIFE Centres.
5. CF&AO/SAO/F&AO/ All AAOs.
6. Secretary, IJSC.
7. Personal file of the concerned.
8. webmaster@cife.edu.in
9. Guard File.